

**Grace A. Dow Memorial Library
Library Board Minutes
Wednesday, March 16, 2016, 7 p.m.
Second Floor, Grace A. Dow Memorial Library**

I. Roll Call

Peterson called the meeting to order at 7:00 p.m.

PRESENT: Melissa Barnard, Michael Burhans, Sarah Galt, Debbie Hayes, Steven Markey, Laura Peterson

ABSENT: Maxine Brink

ALSO PRESENT: Ron Beacom, Manager of MCTV and Library Communications;
Roberta VanHolstyn, Technical Secretary

II. Acceptance of February 17, 2016 Meeting Minutes

Motion by Galt to accept minutes as submitted, seconded by Burhans. Motion approved.

III. Additions or Changes to the Agenda

None

IV. Public Comments

None

V. Director's Report

The Library will be closed on Good Friday, March 25th and Easter Sunday, March 27th. On Saturday, March 26th, the Library will be open regular hours, 10 am – 5 pm.

The Library of Michigan has selected the Library to host the 2016 Notable Author John Gallagher. He wrote Yamasaki in Detroit: A Search for Serenity. The program will be held on Tuesday, April 12th at 7 pm in the Library Auditorium.

The Midland Blooms planting is scheduled for Saturday, May 21st. Planting will begin at 8:30 am and volunteers are encouraged to help plant along the Library property on Eastman from the corner of Eastman and St. Andrews over to Snake Creek. In response to a question by Galt, Barnard explained that the City does not fund Midland Blooms. It is sponsored by the Midland Chamber of Commerce and the city charges for services such as watering the plants.

The Library will be participating in Give Local Midland 2016 on Tuesday, May 3rd. This effort is sponsored by the Midland Area Community Foundation.

The materials circulation report was distributed. Hayes asked about the number of people using the Library. Barnard explained that a new people counter was installed with the renovation of the lobby. Accurate patron counts have been difficult during

the time of the construction. Statistics for this fiscal year were not impacted so these figures will be provided going forward.

VI. Patron Comments and Suggestions

SIGNED COMMENTS:

1. Parking lot concern: The parking spaces are extremely narrow for SUV's or PU trucks, if you'd notice how close the vehicles are to each other. I've noticed cars jockeying back and forth to get into the spot straight. The fix: Everyone will love angle parking. Please consider.

There is a significant loss of parking spaces with angle parking. The parking spaces are regulation size.

2. You're doing really great but maybe you should put more time on all the computers.

Patrons can have up to 90 minutes on the computer per day. The time management system does not allow staff to change time limits to accommodate lower use and high use times.

Galt questioned if the parking spaces could be wider. Re-marking the spaces would be problematic since the current striping would still be seen and cause confusion. The width of the spaces could be re-evaluated when the lot is resealed in the future. Peterson inquired how many parking spaces would be lost if angle parking were implemented. That question was pursued several years ago and it may have been up to 12 spaces. Documentation was not located.

VII. Library Board Appointments and Vacancy

The Midland County Township Association will recommend to City Council a replacement for Brink who has decided not to apply for reappointment. The reappointment of Burhans and Peterson will be on the City Council regular meeting agenda on Monday, March 21st. Due to the passing of Board Member Cronin, the remainder of her term will be posted in May for filling the vacancy.

VIII. Library Board Annual Report Committee

Hayes, Peterson, and Burhans volunteered to serve on the committee to prepare the Annual Report. The draft will be discussed at the August meeting.

IX. City of Midland 2016-2017 Budget Schedule

Barnard reviewed the city budget adoption schedule.

Barnard noted that in the Library's 2017 budget \$80,000 is being set aside towards roof replacement in 2019. A grant from the Alden and Vada Dow Family Foundation to replace the building fascia to reflect the original design is included in the 2016 and the 2017 budget. The work will be completed in 2017.

X. Mideastern Michigan Library Cooperative Report - Cronin

Cronin was the MMLC Board representative and the unfilled portion of her term ends September 30th. Board members have the following options:

- The Board can appoint a member for the remainder of Cronin's term.
- The position can remain unfilled.
- The Board can appoint a member to serve a new three year term beginning in September per the rotation of the Board position among Cooperative member libraries.
- The three year term can pass to the next library in the rotation.

Any Board member interested in the representative position should let Barnard know by the end of March. Responsibilities include attending three meetings a year: one in Flint, one phone meeting, and the annual dinner meeting usually held in Grand Blanc.

Burhans questioned what advantage there is to having a MMLC Board representative. We have a voice in MMLC Board recommendations and decisions, it offers networking opportunities with others involved in libraries, and you learn how other libraries function. In response to Hayes' inquiry, there are 20 public libraries in the cooperative.

The annual meeting of the Mideastern Michigan Library Cooperative is May 12th in Grand Blanc and Board members are invited to attend. The dinner and meeting will feature a review of the year's activities.

XI. Strategic Plan

Barnard reviewed upcoming events as they relate to Board goals and Board participation.

Goal: Library Programming

The following Board members will serve as greeters at the Library Open House on Saturday, March 19th: Brink, Burhans, Galt, Hayes, Markey and Peterson. The event publicity included a press release, and an op-ed piece by Beacom and a wrapper in the Midland Daily News.

In addition to other activities planned, there will be a demo of a 3D printer. The printer is provided by the Mideastern Michigan Library Cooperative to be shared with Public Libraries of Saginaw and Bay County Library System. Beacom gave a demonstration of the printer to the Board.

Goal: Marketing/Communications

Senior Day at the Mall is Wednesday, April 27th, 10 am – 3 pm. The Library will share a booth with MCTV. Board participation may be limited due to work schedules. Barnard will poll the Board to see who is available.

Burhans and Hayes volunteered to serve at the National Library Week Tea on Wednesday, April 13th at 2:00 pm.

In an update to the strategic goal on improving technology services, Barnard and Peterson shared information on efforts to improve access to selected Library databases to Midland Public Schools students. Students have access without having

to obtain a library card from the Library to CultureGrams and Biography in Context through the Media Centers OPAC. This will be effective after the upgrade to the Media Center software is completed.

XII. Announcements

None.

XIII. Adjournment

Burhans moved to adjourn. Markey seconded. Motion approved. Meeting adjourned at 8:13 pm. The next meeting of the Library Board is April 20, 2016 at City Hall Council Chambers.